



## KUSHALESWAR ANCHALIKA MAHAVIDYALAYA

At: Rekutia, Po: Kochianandi, Via: Kushaleswar,

Dist: Keonjhar, Odisha – 758025

Website: [kamahavidyalaya.ac.in](http://kamahavidyalaya.ac.in),

e-Mail: [info@kamahavidyalaya.ac.in](mailto:info@kamahavidyalaya.ac.in), Ph: +91 7205677100


Tender Document for  
Supplying and Commissioning  
of  
Non-Civil items under OHEPEE  
for

AC., INVERTER & WATER COOLER WITH PURIFIER

Tender Document No. KAMR/ 2023-24/ OHEPEE/ 004

Dated - 21.08.2024

Issued by Principal, Kushaleswar Anchalika Mahavidyalaya  
Rekutia, Dist-Keonjhar.

  
Principal 21-08-2024  
K.A. Mahavidyalaya,  
Rekutia, Dist : Keonjhar

## Table of Content

Description	Page No
Schedule for Tender	3
Eligibility Criteria	4
Bid Submission	5
General Terms & Conditions of the Bid	6
Annexure I - Items to be Supplied and Installed	7
Annexure II - Details of the Tenderer	8
Annexure III - Price Schedule for bidder	9
Annexure IV - Self Declaration for not black listed	10

## Schedule of Tender

<b>Tender No</b>	KAMR/2023-24/ OHEPEE/004
<b>Name of Tender issuer</b>	Principal, Kushaleswar Anchalika Mahavidyalaya, Rekutia, Koenjhar
<b>Scope of Work</b>	Supply and Installation of Non Civil Items under OHEPEE
<b>Items to be supplied</b>	AC, Inverter & Water Cooler with purifier
<b>Cost of Tender Documents</b>	Rs 500.00 in form of DD
<b>Earnest Money Deposit (EMD)</b>	Rs 5000.00 in form of DD
<b>Performance Bank Guarantee (PBG)</b>	2% of order value Rs.4000.00
<b>Date of issue of Tender document</b>	21.08.2024
<b>Last date for submission of Tender</b>	31.08.2024
<b>Mode of Submission</b>	Speed Post / Registered Post only
<b>Address for Communication</b>	Principal, Kushaleswar Anchalika Mahavidyalaya, Rekutia, Koenjhar, ODISHA - 758025

## ELIGIBILITY CRITERIA

The bidders who are desirous to apply for above supply require fulfilling the following conditions:

1. Must be registered under GST Act.
2. The bidder must submit copy of audited balance sheet and profit & loss account certified by the Chartered Accountant along with the acknowledgement of Income tax return for last 3 years as a proof in the Technical bid.
3. Should not have been blacklisted by any State Govt. / Central Govt. / PSU in India. A self declaration is required as per Annexure IV.
4. Must have a valid PAN.

## BID SUBMISSION

Steps to be followed for submission of bid:

1. Earnest money Deposit (EMD): Bidder has to submit EMD of required amount in favour of "Principal, Kushaleswar Anchalika Mahavidyalaya, Rekutia, Koenjhar". The EMD of unsuccessful bidders will be refunded on acceptance of the work order by the successful bidder. The EMD of successful bidder will be returned on submission of performance security.
2. The bid not accompanying EMD is liable to be rejected.
3. The bidder should supply the items as per technical specification mentioned
4. The bidder should submit details as per Annexure II, duly filled in, signed and complete in all respects. No alteration / modification shall be permitted.
5. A self declaration that the tenderer has not been blacklisted by any state Government/ / Central Govt. / PSU in India as per Annexure III.
6. Audited balance sheet and profit & loss account along with copy of acknowledge of ITR of last 3 financial years.
7. Rate quoted should be inclusive of GST. No price increase on account of change in tax structure, duties, levies, charges etc shall be permitted.
8. The tender should be submitted by Speed Post / Registered Post only.

## GENERAL TERMS AND CONDITIONS OF THE BID

1. Bidder shall prepare the bid and submit it in a sealed envelope addressed to Principal, Kushaleswar Anchalika Mahavidyalaya, Rekutia, Koenjhar, ODISHA and send it through Speed Post/ Registered Post only (no hand delivery will be entertained). However the authorities shall not be responsible for postal and other delays in receipt of the bids.
2. Bidders are requested to check for any notice /amendment/ clarification etc. to the Tender Document through the website <https://kamahavidyalaya.ac.in/> Notice board of the office of Principal, Kushaleswar Anchalika Mahavidyalaya, Rekutia. No separate notification will be issued for such notice / amendment /clarification etc. in the print media or individually.
3. Technical proposals will be evaluated on the basis of compliance to eligibility criteria, technical specification, and other terms & conditions stipulated in the tender document. The Committee reserves the right to reject any or all the tenders without assigning any reason thereof.
4. Award of Contract: Financial bids with lowest price quotation for the assignment as per Annexure-III will be considered for negotiations and award of contract. However where there is tie between bidders in lowest evaluated package price, the person having highest financial turnover in the preceding 3 financial year will be given preference.
5. PERFORMANCE BANK GUARANTEE: The selected bidder shall deposit performance security of 2% of order value in the form of a demand draft/ fixed deposit receipt from a commercial bank / bank guarantee from a commercial bank within Fifteen (15) working days of the date of notice of award of the tender. The performance security deposit will be retained till 60 days from date of delivery.
6. The bids not submitted in prescribed format or in prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the bidder.
7. All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without using abbreviations.
8. The Tendering Authority reserves the right to accept any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without assigning reasons & without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the action.
9. All the transit risks shall be the responsibility of the supplier.
10. All the disputes shall be subjected to the jurisdiction of Civil Courts situated in Keonjhar.
11. If the work is found un-satisfactory or, if the firm dishonours the contract, the Performance Security Deposit may be forfeited and the job may be entrusted to another firm. In this regard the decision of the Committee is final and binding on the contractor.
12. Payment Terms: All payments will be made within 15 days of submission of invoice, based on completion of respective terms & conditions. TDS will be deducted as per the rules. The invoice will be raised in favour of Principal, Kushaleswar Anchalika Mahavidyalaya, Rekutia, Koenjhar, Odisha.

## Annexure – I

### Items to be Supplied and Installed

S No	Items	Quantity	Specification
1	Water Cooler cum Purifier	02	380 ltrs storage capacity and 170 cooling with Purifier and UV, Full Stainless Steel Body, 4 tap Blue Star / Usha / Voltas
2	Split A.C.	04	1.5 ton (Preferably blue star/ Haier/Carrier)
3	Inverter	04 set	2000 watt.

## Annexure - II

S No	Particulars	Remarks
1	Name of the Firm/Agency/Company	
2	Complete address of Registered Office	
3	Telephone No & Email Id	
4	Name of Authorized Signatory (in Block Letter)	
5	GST Reg No	
6	PAN No	
7	Details of EMD	

Place:

Date:

Seal & Signature of Authorized Person



Annexure III

**PRICE SCHEDULE**

To,  
Principal,  
Kushaleswar Anchalika Mahavidyalaya,  
Rekutia, Koenjhar  
ODISHA

Ref:- Bid No. \_\_\_\_\_, Dtd. \_\_\_\_\_/

Sir,

I / We ..... hereby offer to supply the following items at the prices and within the period indicated below.

Sl.No.	Name	Manufacturer and Model	Quantity	Unit Price	Total Price
1					
2					
Total					

It is herewith certified that we have understood the general Terms and Condition of the bid and our offer is to supply items strictly in accordance with the requirements and the terms mentioned in the bid.

Note

No change in the proforma is permissible

Date :

Place :

(Signature and seal of the bidder)

Annexure - IV

SELF DECLARATION FOR NOT BLACK LISTED

To,  
**The Principal,  
Kushaleswar Anchalika Mahavidyalaya,  
Rekutia, Koenjhar  
ODISHA**

Ref: Tender no.

Dated:

Madam/Sir,

I / We.....here  
by confirm that our firm has not been banned or blacklisted by any Government  
organization/Financial institution/Court /Public sector Unit /Central Government.

Date:

Place:

Signature & Seal of the Bidder